

**Mary McLeod Bethune Middle School**  
**NEW STUDENT REGISTRATION REQUIREMENTS**  
**(OUTSIDE OF DEKALB COUNTY AND OUT-OF-STATE)**

\_\_\_\_\_ **Promotional Information**

Last Report Card or Progress Report  
Transcript (previous school records)  
Withdrawal Form (if from another DeKalb School)  
Test Scores

\_\_\_\_\_ **Discipline Report**

(If coming from school outside of DeKalb County)

\_\_\_\_\_ **Proof of Residency**

Current Lease or Deed (in parent's or legal guardian's name)  
Current Utility Bill-GA Power, Gas Service, Water, and Sewer  
(In parent's or legal guardian's name)  
Co-residency requires – "Statement of Legal Residence" Affidavit

\_\_\_\_\_ **Georgia Immunization Certificate (Form 3231)**

Out of State Immunizations must be transferred to a GA Form 3231  
Must include 2 MMR, 3 Hepatitis B, and 2<sup>nd</sup> Varicella (Chicken Pox)

\_\_\_\_\_ **Georgia Eye, Ear, Dental Certificate (Form 3300)**

Out of State VHD must be transferred to a GA Form 3300

\_\_\_\_\_ **Copy of Social Security Card**

A waiver MUST be signed if card is not available to be copied  
(Social Security Administration 800-772-1213)

\_\_\_\_\_ **Birth Certificate (must show parents' name that is enrolling student)**

(Vital Records, 47 Trinity Ave., Rm. 217 – H, Atlanta, GA 404-679-4702)

\_\_\_\_\_ **Guardianship papers (if applicable)**

(Must be signed by a Judge – notarized statements will be not be accepted)  
PROBATE COURT FOR GUARDIANSHIP INFO – 404-371-2601

***ALL STUDENTS BORN OUTSIDE THE UNITED STATES AND STUDENTS BORN IN THE UNITED STATES WHOSE FIRST SPOKEN LANGUAGE IS NOT ENGLISH NEED TO REGISTER AT THE DEKALB COUNTY INTERNATIONAL CENTER: 2383 N. Druid Hills Road, Atlanta, GA 678-676-6602 (Exceptions: Students born in Guam, U.S. Virgin Islands, Puerto Rico, or on a U.S. Military base and attended a U.S. accredited English school or previously attended a DeKalb County school may register at their home school.)***

Georgia Certificates of Immunization and Eye, Ear and Dental forms are available from any private practitioner or from a local health department. Local health department branches closest to Bethune Middle School are listed below.

East DeKalb Health Center  
2277 Stone Mtn. Lithonia Road  
Lithonia, GA 30058  
770-484-2600

South DeKalb Health Center  
3110 Clifton Springs Road  
Decatur, GA 30034  
404-244-2200